

ctg moveIT

Where to from here?

6 JUNE | Kieran Coughlan
Process Specialist Nintex



it depends

lets get back to the
basics

Digital transformation involves **using digital technologies** to remake a process to become **more efficient or effective**. The idea is to use technology not just to replicate an existing service in a digital form, but to use technology to transform that service into **something significantly better**.

sounds easy right?

...but do you
understand **what**
you do, **who** does it,
and **how** they do it?

...and are you ready for
continuous
improvement?

five steps to success (with Nintex)

step 1

self assessment

do you know where
you are today?

do you know where
you want to get to?

do you have
support?

do you understand
the technology
landscape?

has everyone
signed up for the
mission?

step 2

collaborate, document,
prioritize

“the more disciplined standard operating procedures a team employs, the more freedom they have...and thus they can execute faster, sharper, and more efficiently”

Jocko Willenk

Retired Navy SEAL

THE #1 NEW YORK TIMES BESTSELLER

EXTREME OWNERSHIP

HOW

U.S. NAVY
SEALS

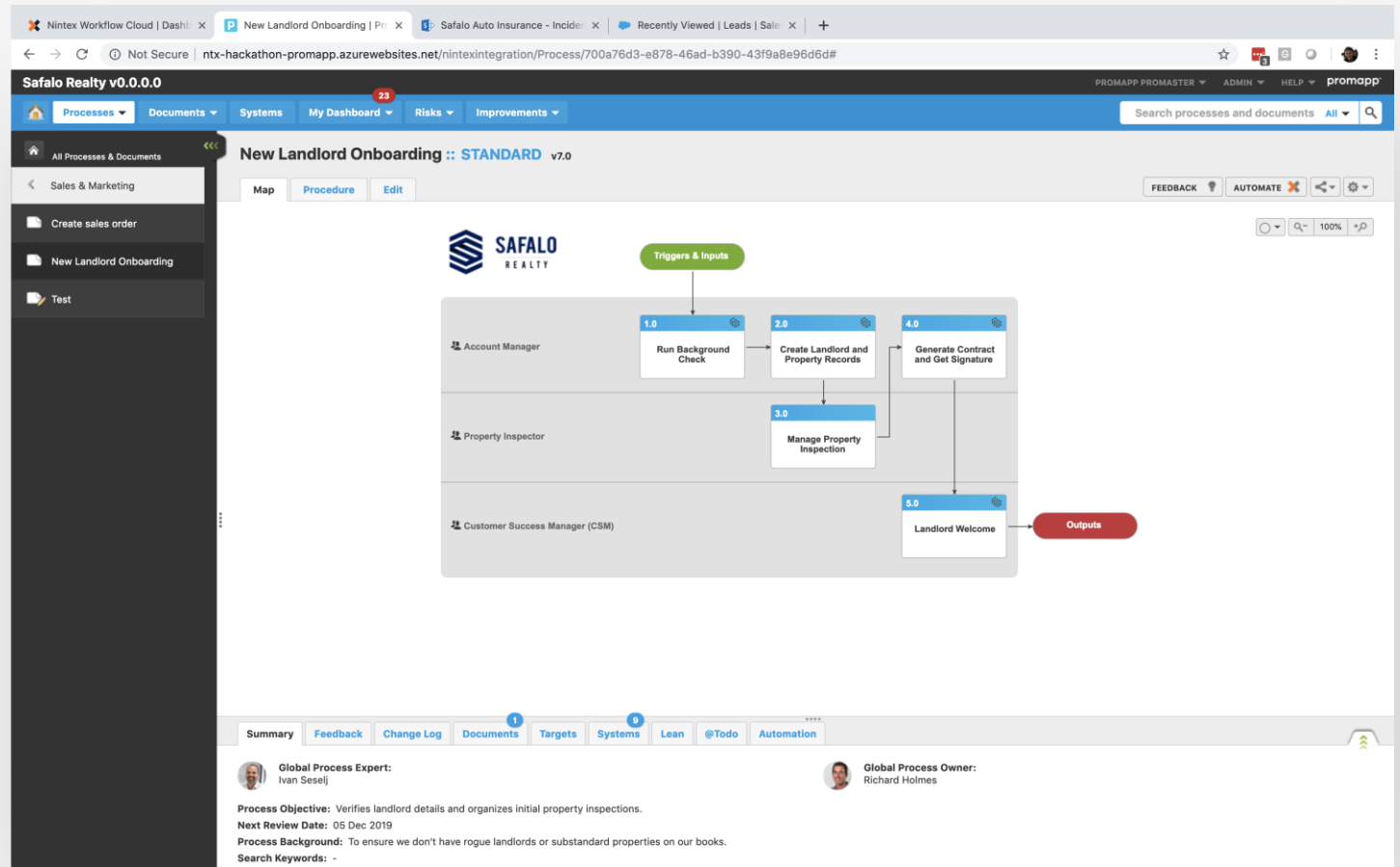
LEAD AND WIN

JOCKO WILLINK AND LEIF BABIN

build your digital
footprint

The Promapp way

- Rapidly identify and document *every* process in your business
- Empower the business to own and maintain their processes
- Drive collaboration and ensure currency
- Identify opportunities for improvement through orchestration and automation
- Prioritize investments



Understand Key Process Elements

Policy

- An overarching company rule that may govern multiple processes

Process

- Depicts end to end how an input is transformed into an output and shows the higher-level steps or activities

Procedure

- The sequence of the lower level tasks needed to complete each activity in the process

Work Instruction

- Detailed instructions or click by click – forms, guides, videos, images, screenshots, checklists etc.

Understand Key Process Elements

Triggers

- What situation causes you to start the process?

Inputs

- What is needed to undertake the process?
- What process provides these inputs?

Outputs

- What is created by completing the process?
- What process uses this output?

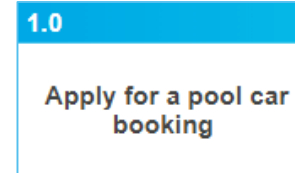
Performance Targets

- What are the key performance indicators/measures that demonstrate the process is operating effectively

Understand Key Process Elements

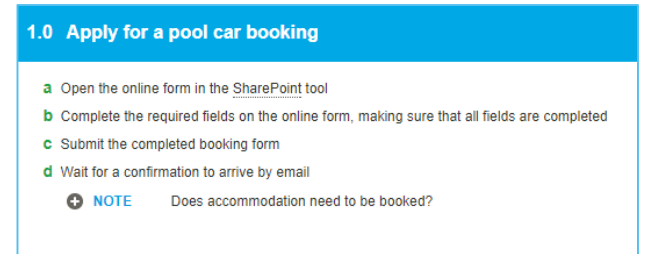
Activity

- **What** are the key steps in the process?



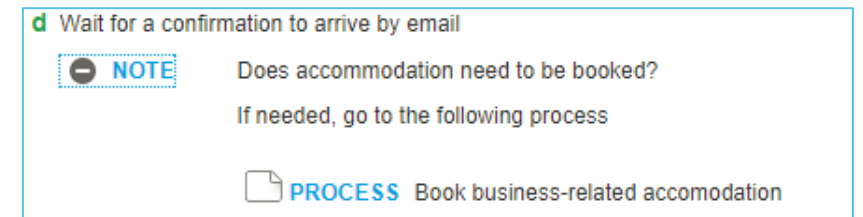
Task

- Exactly **how** do I perform an activity?



Notes

- Describe the **"what if's"**
- Use for exceptions, variations, business rules, background explanations
- Ensure the note title is a question and meaningful



Roles and Responsibilities

Process Owner

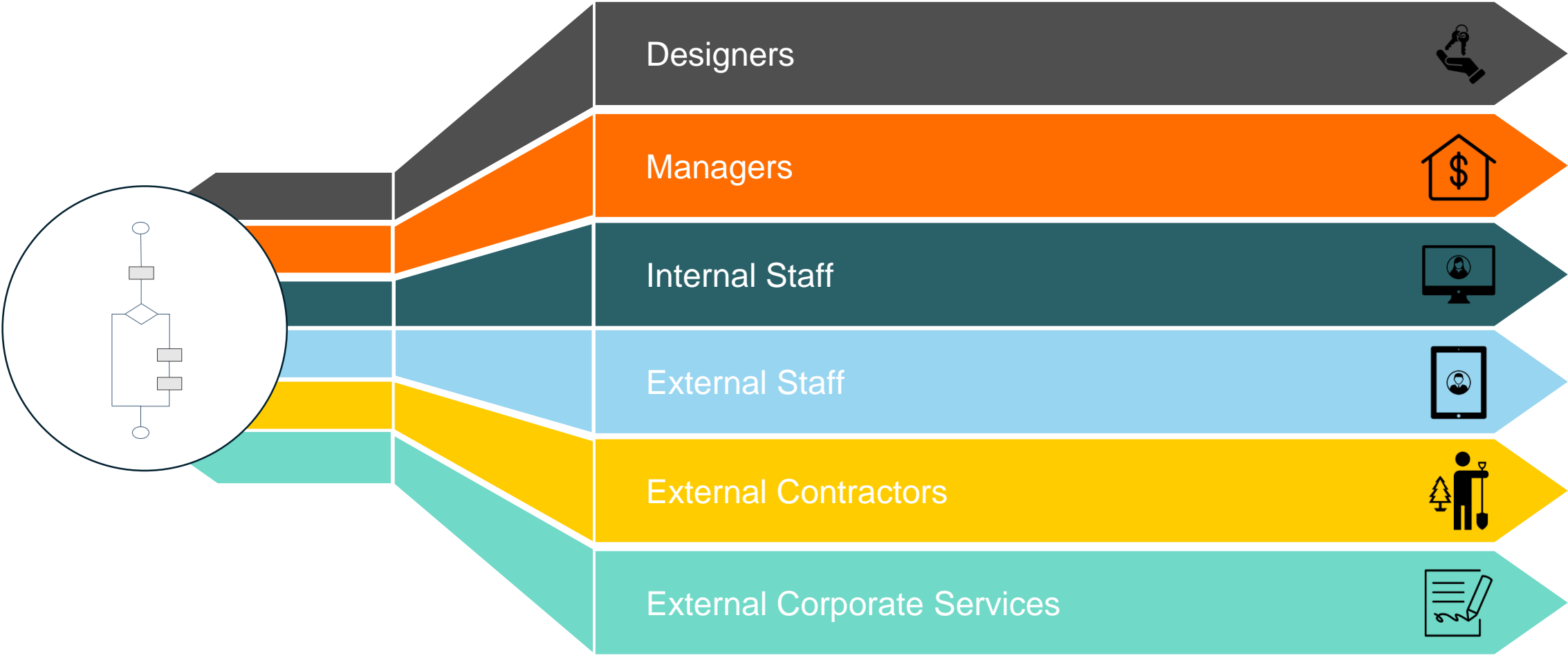
- Responsible for the quality of the process
- Will approve any changes

Process Expert

- SME and will do the majority of the edits



My Process Audiences



step 3

take action

start simple

find things that are
broken

think MVP and be
agile

review. revise. repeat.

measure and prove your
worth

each win **justifies** the
next investment

step 4

engage community
and partners

Become a part of the Nintex Community

The screenshot shows the Nintex Community website homepage. The browser address bar displays "https://community.nintex.com". The page features a dark header with the Nintex logo, a search bar, and "Sign In" and "Register" buttons. A large "Welcome to our Community" banner is centered, with the tagline "Ask questions • Find Solutions • Share Knowledge". Below this, a blue banner reads "Welcome to Nintex Connect. View our 'Getting Started Guide'". A row of four product tiles is displayed: "Nintex for SharePoint", "Nintex for Office 365", "Nintex Workflow Cloud", and "Nintex for Salesforce". The main content area is divided into "Featured Posts", "Latest Posts", "Community Blogs", and "Announcements". The "Featured Posts" section lists three posts with their titles, categories, view counts, and reply counts. The "Announcements" section features a video thumbnail with the text "Manage, Automate, and Optimize with Nintex". A vertical navigation menu on the left includes links for Home, Forums, Knowledge Base, Blogs, News and Ideas, Service Status, User Voice, Learning Central, Customer Central, and Partner Central.

Home - Nintex Community
https://community.nintex.com

nintex Community

Search all content

Sign In Register

Welcome to our Community

Ask questions • Find Solutions • Share Knowledge

Welcome to Nintex Connect. View our "Getting Started Guide"

Nintex for SharePoint | Nintex for Office 365 | Nintex Workflow Cloud | Nintex for Salesforce

Featured Posts

Post Title	Category	Views	Replies	Posted by	Date
Create & Update Text Document with Workf	Nintex for SharePoint	586	2	chaddavis	December 07, 2018 08:26
Approver receive an email with link to a	Nintex for SharePoint	1843	8	me_ljiu1989	May 30, 2017 11:46
Form Error: Invalid text value	Nintex for Office 365	1252	11	courtney_shelto	

Announcements

Manage, Automate, and Optimize with Nintex

Make friends with our **Nintex vTEs...**



Caroline Jung



Henning Eiben



Matthias Bender



Enrico Knapp

Engage with our **global network of partners**

Powered by Nintex Workflow & Nintex Forms

Filter Partner

Location

Country ...

Type Filter

All

Pricing and Licensing

Implementation and Consulting

Complementary Third Party Products

Training

Industry

Industry ...

Business Area

Business Area ...

Keyword

Keyword search ...

Go!

Reset Filters

Search results include 72 Premier Partners and 478 Certified Partners

step 4

never stop learning

70 / 20 / 10

develop your skills
on the job

learn more from
others

Add formal Certification

The screenshot displays the Nintex Customer Learning Central interface. The top navigation bar includes the Nintex logo, the text "Customer Learning Central", a search bar, and a user profile icon. A left-hand sidebar contains navigation options: "BACK TO CATALOG", "All", "Reset", "SKILL LEVEL" (Beginner, Intermediate), "ENVIRONMENT" (SharePoint, Office 365, Workflow Cloud, Salesforce), and "CAPABILITY" (Workflow, Forms, Mobile Apps, DocGen™, Process Mapping, Process Intelligence). The main content area is a grid of 18 course cards, each with a title, icon, and description. Many cards have a green "Completed" badge in the top right corner, while one has an orange "Enrolled" badge. The cards are arranged in three rows and six columns.

Course Title	Skill Level	Environment	Capability	Status
INTRO TO NINTEX	Beginner	Platform	Platform	Completed
START HERE	Beginner	Platform	Platform	Completed
RESOURCES FOR SUCCESS	Beginner	Platform	Platform	Completed
COMPLEX APPROVAL PROCESSES	Beginner	Platform	Platform	Completed
NINTEX FOR SHAREPOINT	Beginner	SharePoint	Platform	Completed
NINTEX FOR OFFICE 365	Beginner	Office 365	Platform	Completed
NINTEX FOR SALESFORCE	Beginner	Salesforce	Workflow	Completed
NINTEX WORKFLOW CLOUD	Beginner	Workflow Cloud	Workflow	Completed
MOBILE APPS	Beginner	Mobile Apps	Mobile Apps	Completed
PROCESS INTELLIGENCE	Beginner	Process Intelligence	Process Intelligence	Completed
NINTEX FOR SHAREPOINT	Intermediate	SharePoint	Platform	Completed
NINTEX FOR OFFICE 365	Intermediate	Office 365	Platform	Completed
NINTEX FOR SALESFORCE	Intermediate	Salesforce	Workflow	Enrolled
NINTEX WORKFLOW CLOUD	Intermediate	Workflow Cloud	Workflow	Enrolled
DOCGEN™	Intermediate	DocGen™	DocGen™	Enrolled
MOBILE APPS	Intermediate	Mobile Apps	Mobile Apps	Enrolled
PROCESS INTELLIGENCE	Intermediate	Process Intelligence	Process Intelligence	Enrolled
WORKFLOW	Complex Logic	Workflow Cloud	Workflow	Enrolled

pass it on

...and a personal request

Help us to help you...

- Do you like what you see?
- Are there other things we should consider?
- What's most important to you right now?

Web Screen

nintex

Customer Feedback for Nintex

New and returning users may [sign in](#)

Welcome to the Nintex Product Feedback Site

We're renewing our commitment to your feedback. [Read about that effort](#) in the Nintex Connect community!

Use this site to provide feedback and ideas for all Nintex Products. Click on a product forum on the right-hand side or below to begin!

If you require support, please visit the [support area](#) of the community.

If you have a sales enquiry, please contact sales@nintex.com

Give feedback

Feedback forums

- 1 - Nintex Workflow for SharePoint 636 ideas
- 2 - Nintex Forms for SharePoint 285 ideas
- 3 - Nintex Workflow for Office 365 445 ideas
- 4 - Nintex Forms for Office 365 145 ideas
- 5 - Nintex Workflow Cloud 105 ideas
- 6 - Nintex Mobile/App Studio 121 ideas
- 7 - Nintex Promapp 5 ideas
- 8 - Nintex DocGen™ for Salesforce (formerly Drawloop) 99 ideas
- 9 - Nintex Hawkeye 13 ideas
- 99 - Nintex Advance Preview 4 ideas

Recently updated ideas

Support lists with versioning turned on and where "Append Changes to Existing Text" is set to "Yes."
PLANNED Updated 02/19/19 · 4 - [Nintex Forms for Office 365](#)

email validation should be less restrictive
REPORTED AS BUG Updated 02/14/19 · 5 - [Nintex Workflow Cloud](#)

Ability to edit "Footer Text"
Updated 02/14/19 · 5 - [Nintex Workflow Cloud](#)

Give feedback

- 1 - Nintex Workflow for SharePoint 636
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- 4 - Nintex Forms for Office 365 145
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Nintex

nintex.uservoice.com

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NINTEXWORLDTOUR2019





NINTEXWORLD**TOUR**2019

Thank You